



In Times Like These
Get Down On Your Knees

BYLAWS

TABLE OF CONTENTS

ARTICLE 1. NAME	1
ARTICLE 2. PRINCIPAL OFFICE	1
ARTICLE 3. CHARTER	1
ARTICLE 4. HISTORY	1
ARTICLE 5. LOGO	1
ARTICLE 6. MOTTO	1
ARTICLE 7. PURPOSE	1
ARTICLE 8. MEMBERSHIP	1
ARTICLE 9. GOVERNING BODY	2
ARTICLE 10. DUTIES OF THE BOARD	2
CHAIRMAN OF THE BOARD	2
PRESIDENT:	2
VICE PRESIDENT:	3
SECRETARY:	3
TREASURER :	3
TOURNAMENT ORGANIZER:	3
ARTICLE 11. STANDING COMMITTEES:	3
AWARDS COMMITTEE:	4
BYLAWS COMMITTEE:	4
CONCESSIONS/RAFFLE COMMITTEE:	4
EQUIPMENT COMMITTEE:	4
MEMBERSHIP/HOSPITALITY COMMITTEE:	4
COMMUNICATION COMMITTEE:	4
POLICIES AND PROCEDURES COMMITTEE:	4
ARTICLE 12. SPECIAL APPOINTEES	5
HISTORIAN:	5
JR. LIAISON	5
NEWSLETTER EDITOR	5
PROMO BOAT COORDINATOR:	5
REGISTRAR:	5
SAFETY COORDINATOR	5
STATISTICIAN:	5
TRAINING DIRECTOR:	5
ARTICLE 13. MEETINGS	5
ARTICLE 14. AMENDMENTS	6
ARTICLE 15. GRIEVANCE PROCEDURES	6
ARTICLE 16. PARLIAMENTARY AUTHORITY	6

SKIONE Board Team BYLAWS

All reference to "his" or "he" will imply "his/her" of "he/she."

ARTICLE 1. NAME

The name of the Club shall be Skionee Board Team and shall be abbreviated as "Skionee".

ARTICLE 2. PRINCIPAL OFFICE

The principal office will be the address of the current Skionee Board Team President and renewed annually.

ARTICLE 3. CHARTER

The Skionee Board Team was chartered in October, 2001, according to the dictates of the affiliation of the American Kneeboard Association (herein referred to as AKA) with the United States Water Ski Association.

ARTICLE 4. HISTORY

In August of 2000, George and Doris Rohner, aided by the advice and consultation with Danny and Kathy Conner, commenced developing a plan to promote competitive kneeboarding in the State of Florida through a series of Development Clinics and Challenges. These events were designed to introduce recreational kneeboarders to competitive kneeboarding, and to promote a fun atmosphere for families to gather with common interests. Thus in October of 2001 the first Series 1 "Development Clinic and Challenge 1" was held in Lake Placid, Fl. Additional events in 2001 surpassed the initial goals set by the Rohners and Conners and thus paved the way for the Skionee Board Team to become the largest kneeboard club in the United States and gained a commitment from the AKA Board of Directors to host the 2003 and 2004 AKA National Championships. The Rohners are considered the Founders of Skionee Board Team.

ARTICLE 5. LOGO

In October 2001 the official Skionee logo was created; a graphic resembling an Indian boasting a "thumbs up" and feather attached to a ski rope. This logo, with it's variations will remain until another is voted by the membership.

ARTICLE 6. MOTTO

The motto of the Skionee Board Team is "In Times Like These, Get Down On Your Knees" and will remain until another is voted by the membership.

ARTICLE 7. PURPOSE

The purpose of the Club is to help introduce people to the fun sport of competitive kneeboarding; to provide continuing education for officials and safety personnel; and to educate the public on ways to have more fun and generally improve individual skills in kneeboarding. The Club will serve as official organizers of USA-WS Sanctioned Events, including, but not limited to, Kneeboard Tournaments, Officials Training Clinics (judging, scoring, and driving,) "You Can Do it" Clinics, Banquets, Skionee Meetings, and "Fun Days."

ARTICLE 8. MEMBERSHIP

Membership shall be open to any individual interested in kneeboarding without discrimination, subject only to payment of Skionee dues and AKA/USA-WS membership. All members MUST have a current AKA/USA-WS membership and will be required to sign the USA-WS "amateur waiver of release" prior to becoming a Skionee member.

SECTION A.) Membership dues are payable on January 1 of each year.

SECTION B.) Voting rights are open to all Skionee members with current paid dues.

SECTION C.) A member may be expelled or suspended for unsportsmanlike conduct, any willful violations of AKA/USA-WS rules or procedures, failure to pay indebtedness, criminal or fraudulent act, or any other act which is contrary to the objectives and purposes of the club.

SECTION D.) A member may be expelled or suspended only by a two thirds vote by the Board of Directors on charges made in writing and each member shall have the right of prompt and equitable resolution of grievances through the exercise of due process.

SKIONEES BOARD TEAM BYLAWS

ARTICLE 9. GOVERNING BODY

Skionee is governed by a Board of Directors (therein sometimes referred to as the "Board.") The Skionee Founders may appoint the Board or serve as the Board. Board members may hold multiple office. The Board may be elected by the general membership in October of each year. The Board will consist of a Chairman, President, Vice President, Secretary, Treasurer, Tournament Organizer and the Founders.

SECTION A.) Nominations to the Board are accepted by the Founders in writing from Skionee members immediately after the current year's National Championship, through September 30 of the current year.

SECTION B.) Elections will take place by mail ballot prior to November 1 of the current year. Election results will be determined by majority rules.

SECTION C.) Term of office will begin on January 1 and will serve for one (1) year. Each director must be elected or appointed on an annual basis.

SECTION D.) Board member vacancy shall be filled by recommendation of the President to serve the remainder of the term. This recommendation must be approved by majority vote of the Board.

SECTION E.) At such at time as the Board deems necessary, the number of Directors may be increased by majority vote of the Board, and these Bylaws will be amended to reflect such.

SECTION F.) Failure to the fulfill duties and obligations of a position on the Skionee Board of Directors may cause reassignment, replacement, or dismissal. It shall be the responsibility of the President to notify the Director in writing regarding failure to fulfill the duties and obligations within the Board. The Director will then be placed on probation and have the opportunity to correct the dereliction of duty within thirty (30) days. If the Director fails to respond, the President, with a majority vote from the Board, may appoint a replacement to fulfill the position for the remainder of the term. If the President fails to fulfill his obligations, the Vice President may act accordingly.

SECTION G.) The original founders of Skionee are considered Lifetime Directors. They will have voting privileges and will receive copies of all agendas for Board meetings, minutes of all Board meetings, written results of all Board votes and special mailings pertinent to the general management of Skionee so long as they choose. They may attend and participate at all meetings of the Board of Directors with voting rights. They will be notified of unscheduled meetings or phone ballots prior to a vote and given the opportunity to voice their opinions or concerns.

SECTION H.) A Director serving a minimum of 4 full consecutive terms on the Board will be considered an "Honorary Vice President" for life, providing Skionee dues are currently paid, or until he chooses to not accept the title. He will receive copies of agendas of all Board meetings: minutes of all Board meetings: and copies of special mailings pertinent to the general management of Skionee. He may attend and participate at all meetings of the Board of Directors with non-voting rights. However, for him to have Board of Director voting privileges, he must be appointed by the Founders as a voting Director or reconfirmed by the general membership as part of the normal election procedure.

ARTICLE 10. DUTIES OF THE BOARD

CHAIRMAN OF THE BOARD

The Chairman of the Board shall preside at all meetings of the Board of Directors. He shall call all regular meetings of the Board of Directors and shall establish the agenda. He may call special meetings of the Board at any time at his discretion. He may call for a mail vote at his discretion. He may appoint special board committees at his discretion, providing they do not conflict with standing committees or special committees previously appointed by the President. He shall follow up on actions taken by the Board to determine that they have been implemented, and notify the Board of any failure of implementation. He shall do those things required to assist in the smooth and efficient operation of the Board of Directors.

PRESIDENT:

The President may exercise the right to vote on all issues brought before the Board. He may carry a proxy vote for a member not in attendance at meetings of the Board. . He shall appoint all standing committees, subject to Article 8 of these Bylaws, and may appoint special committees at his discretion. It is his responsibility to instruct, advise, assist, and oversee the progress of all committees as an ex-officio member of such. He may choose members of the Board or members from the general membership to act as committee chairmen, or special appointees such as, but not limited to, Statistician, Tournament Coordinator, Training Coordinator, Chief Officials if there be a need in these areas. He shall follow through with all actions taken by the Board in a timely fashion and shall do all that is required for smooth and efficient operation of the Board and of the Club.

SKIONEE BOARD TEAM BYLAWS

VICE PRESIDENT:

During the absence and/or inability of the President to render or perform his duties or exercise his powers, the same shall be executed by the Vice president; and when doing so he shall have all the powers and subject to all responsibilities of the President.

SECRETARY:

The Secretary is the recording officer of Skionee and shall keep all minutes of meetings of the Board of Directors and general membership, and is custodian of all nominal records. The Secretary will mail copies of all minutes at such meetings to all members of the Board within 30 days of the meeting. He shall read all communications and attend to all correspondence pertinent to Skionee, and shall be responsible for seeing that all pertinent correspondence from AKA that pertains to the general membership of Skionee is posted at Skionee Sanctioned Events. He shall be responsible for seeing that the bulletin board is maintained and present at all events. The Secretary shall seek nominations to the Skionee Board, make and mail all ballots for membership voting, collect and tally all ballots.

TREASURER:

The treasurer shall have care and custody of all Skionee funds. He shall keep accurate records of all moneys received and disbursed, and shall immediately deposit said moneys into the bank selected by the Board. He shall keep a current list of all members to include names, addresses, telephone numbers, and USA-WS membership numbers. He shall supply such updated lists to the Skionee Statistician and the Chairman of the Skionee Communication Committee. He shall present a detailed account of receipts and expenditures to the President within 10 days after a Skionee tournament for publication in the Skionee newsletter. He shall present a year end report to the Board in conjunction with a January Board meeting and a draft budget for the upcoming year. He shall pay all bills associated with Skionee, and any bill over \$200.00 must have second approval from the President. Reimbursement receipts in detail must be received by the Treasurer prior to the 30th of each month and reimbursement checks will be issued on the 1st of the following month. The treasurer shall be responsible for filing all club affiliation forms with USA-WS by January of each year and will work closely with the Skionee Tournament Organizer by providing the funds to insure that tournament sanctioning and additional insurance forms are filed with AKA and USA-WS. The Treasurer, in cooperation with the President shall be responsible for soliciting participation from outside of Skionee in the form of moneys, service, or product donations. He shall be part of the decision making process as to how these donations are to be utilized within Skionee.

TOURNAMENT ORGANIZER:

The Tournament Organizer shall be responsible for overseeing the management of all Skionee tournaments. The duties shall include, but not limited to the following: site selection, date selection, filing appropriate paper work to the AKA, appointing a Chief Judge for the tournament, and shall be the liaison to each of the committees and special appointees that are active participants in each tournament. The Tournament Organizer will also be responsible for coordinating with the Skionee Treasurer and filing all sanction forms with AKA and AWSA where applicable, and will coordinate and file special insurance forms where needed. The Tournament Organizer shall also be responsible for mailing all official forms back to AKA/AWSA within ten (10) days of each event sponsored by Skionee.

ARTICLE 11. STANDING COMMITTEES

The President may appoint the following Standing Committees, which must have at least one Board member as a member of the Committee. The Chairman of the Standing Committee will be responsible for recruiting members to serve on his committee. If a member fails to follow through with his obligations, it is up to the Chairman to reassign the position during his administration as Chairman. If the Chairman fails to fulfill his obligations, then the President will reassign the position during his administration. The duties of the Standing Committee shall be determined by the Board from time to time. These committees will meet throughout the year and will submit proposals in writing to the Board at the January Board meeting. The report must contain rationale for decisions reached by the committee. The President may request that the committee chairman attend the annual meeting, and if this is not possible, the Board member who sits on the committee will present the report. The Board shall review all committee reports and make suggestions for additions or subtractions or for approval or disapproval of committee proposals. The committee will then have 30 days to submit a new report to reflect committee recommendations and Board recommendations. The Board will give final approval or disapproval accordingly within the next 30 days by majority vote. The President has the right to call for a Board vote at any time during the year, as it pertains to decisions by the committee.

SKIONEES BOARD TEAM BYLAWS

The following Standing Committees have been established.

The committees shall submit all receipts for reimbursement to the Skionee Treasurer by the 30th of each month.

AWARDS COMMITTEE:

The Awards Committee shall be responsible for planning, ordering, and displaying awards at each Skionee event. The committee will also be responsible for providing recognition awards for first time competitors at each sanctioned Skionee tournament. This committee shall be responsible for year end Skionee awards in conjunction with the Florida State Championship. It will be responsible for keeping accurate records as provided by the Skionee Statistician for special awards, including, but not limited to, Skionee Kneeboarder of the Year and Skionee Rookie of the Year. These special recognition's will be based on annual performances of individuals from Florida State Championship to Florida State Championship and will be presented at the banquet in conjunction with the Florida State Championship.

BYLAWS COMMITTEE:

The Bylaws Committee shall be responsible for reviewing and updating the Skionee Bylaws on an annual basis and report proposed changes to the Board at the January meeting. The Board shall approve or disapprove Bylaw changes in the form of an amendment by a majority vote.

CONCESSIONS/RAFFLE COMMITTEE:

The committee will be responsible for securing arrangements for food and drinks at each Skionee tournament. If a concession stand is not being provided by the site host, it shall be up to the committee to purchase food and drinks and sell such. It shall be the responsibility of this committee to oversee any raffles and secure and solicit items for sale, including but not limited to, t-shirts.

EQUIPMENT COMMITTEE:

The Equipment Committee shall be responsible for the care and storage of all Skionee tournament equipment and to oversee that the equipment is transported to and retrieved from each tournament. The committee will see that all equipment is updated, maintained, and in working order prior to a Skionee event. This equipment will include, but not limited to the following:

1. Safety Equipment: (first aid equipment, backboards, splints, cervical collar.
2. Ropes, Shock Tubes, Handles, P.A. system, Tape Recorders (with tapes), and Radios (with new batteries and back up batteries) Horns (with back up canisters) and Timing Devices.
3. Officials Bags (including ice and drinks)
4. Secretarial Supplies (including pens, pencils, clip boards, poster boards, and bulletin boards.)

MEMBERSHIP/HOSPITALITY COMMITTEE:

The membership/hospitality committee shall solicit new members to the Club, keep membership records, and keep records for USA-WS Membership Contest (if applicable), and communicate all membership activity to the Skionee Treasurer in a timely fashion. This committee will also be on hand to set up Skionee tents and to give information and assistance to all Team members and Novice competitors. Members of the committee will distribute "Welcome Packets" to each new Skionee member.

COMMUNICATION COMMITTEE The communication committee will be responsible for creating and mailing of tournament fliers, and organizing a "Welcome Packet" for distribution to all new Skionee members. The Committee shall be responsible for contacting the media including, but not limited to, TV Stations, Radio Stations, Local Newspapers prior to and immediately following any Skionee Tournament. This committee shall also be responsible for making signs and/or fliers for local distribution 15 days prior to an Event, and shall make poster and sign to be put in visible areas the day of the Event. The committee is responsible for updating all forms, including but not limited to membership and letterhead.

POLICIES AND PROCEDURES COMMITTEE:

This committee shall be responsible for writing, updating, and managing the Skionee Policies and Procedures manual, and overseeing that established policies and procedures are being followed as voted by the Board.

SKIONEE BOARD TEAM BYLAWS

ARTICLE 12. SPECIAL APPOINTEES

The Special Appointees by the President will be responsible for the following. If a Special Appointee fails to fulfill his obligation, it is up to the President to reassign the position during his administration.

HISTORIAN:

The Historian shall be responsible for taking pictures and maintaining the photo album and scrap book, keeping a running history of "Skionee".

JR. LIAISON

It is the responsibility of the Jr. Liaison to communicate Skionee policy and procedures to the Jr. Kneeboarders in an interesting and understandable manner. The Jr. Liaison will coordinate Jr. Freestyle, special activities, and Jr. Skier Clinics.

NEWSLETTER EDITOR

The newsletter editor will be responsible for the editing and mailing of the Skionee newsletter sent to the general membership and other individuals as determined from time to time by the Skionee Board of Directors and the newsletter appointee. The newsletter shall include, but not limited to, AKA sanctioned tournaments and clinics, notice of Skionee Board of Director meetings and general membership meetings.

PROMO BOAT COORDINATOR:

The Promo Boat Coordinator shall be responsible for contacting all tow boat manufacturers at least 30 days prior to a Skionee Tournament and securing promo boats to participate.

REGISTRAR:

The Registrar will receive and record all tournament entries and will prepare a dock starting list for each event.

SAFETY COORDINATOR

The Safety Coordinator will coordinate all safety measures and equipment necessary to ensure a safe environment at Skionee Events. He will advise safety personal of procedures, designate a safety area, and advise members of safety issues at all Skionee events

STATISTICIAN:

The Statistician shall keep track of all member performance ratings and will keep members notified of points necessary for advancement or for qualification ratings for AKA National Championship. The Statistician will also keep records for officials for advancement and will keep all performance records set at Florida Tournaments of Record Capability. The Statistician will notify all competitors in writing once they have achieved the necessary qualifications for invitation to attend the AKA National Championship.

TRAINING DIRECTOR:

It shall be up to the Training Director to select a site and oversee any special training clinics, such as Safety, Judging, or Driving Clinics. The Training Director shall be responsible for applying to AKA for clinic approval and to USA-WS for clinic literature and handbooks. All fees will be collected by the Training Director and all fees paid AKA/USA-WS.

ARTICLE 13. MEETINGS

The Skionee Board of Directors will meet a minimum of one (1) time during the year, and this meeting will be held in January. A meeting of the Skionee membership will be held in conjunction with the Florida State Championships, and open to all members of Skionee. Other meetings may be called by the President throughout the year. The President will notify the Board in writing at least 15 days in advance. Notice of all Board meetings and General Membership meetings will be published in the Skionee Newsletter along with a tentative agenda. Such notice will also be posted at Skionee Events on the Skionee Bulletin Board. Board meetings may be closed to the general membership, but if a member wishes to address the Board, permission may be granted by the President. A majority of the Board must be present at Board meetings to constitute a quorum. If a Board member is not able to attend a Board meeting, he may submit a written vote by mail to each Board member on the issues at hand: may appoint a designate delegate, with board approval: or may be

SKIONEE BOARD TEAM BYLAWS

contacted by phone to finalize a vote. From time to time it may be necessary to hold conference calls or conduct business electronically. These calls or electronic business will be treated as a scheduled meeting, with minutes taken, and voting procedures followed accordingly.

SECTION A.) All incumbent and newly elected Directors shall attend the Annual Board Meeting in January. The incumbent Directors shall vote on all issues up to and including Old Business. After all Old Business is resolved, the newly elected Directors will assume their positions with voting privileges.

SECTION B.) All Directors, Committee Chairman, and Special Appointees shall surrender all pertinent materials to the newly elected or appointed members at the annual Board meeting or, if that person is unable to carry out their duties, they shall surrender all materials immediately.

ARTICLE 14. AMENDMENTS

These Bylaws will be reviewed annually and may be amended by a majority vote of the Board.

ARTICLE 15. GRIEVANCE PROCEDURES

Any member of Skionee may file a written grievance to the President or any member of the Board alleging violation of these Bylaws or Policies and Procedures established by AKA/AWSA. These letters must be signed, but the President has the option of submitting the letter to the Board with the name and address withheld. The Board will take the grievance under advisement, a poll of Board members will be taken, and a response to the member will be made within 10 days. If the member is not satisfied with the results, he may file his grievance with AKA President.

ARTICLE 16. PARLIAMENTARY AUTHORITY

"Robert's Rule of Order" shall govern all cases to which they are applicable, and are not inconsistent with these Bylaws and any special rules of order which Skionee may adopt. Any circumstances not covered in these Bylaws will reflect back to AKA Bylaws and further to USA-WS Bylaws.